

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
**December 10, 2015**  
**LCS Library – 6:00 PM**

**Call to Order by, Board of Education President, Gary Nicholson, 6:00 PM**

**MEMBERS PRESENT: Gary Nicholson, Deanna Lothrop, Kathy Dyer, Lynn Reichert, Scott Rickett, Terry Countryman, and Brian Peters.**

**ADMINISTRATORS PRESENT: Cammy Morrison, Patricia Gibbons, Barry Davis, Sandra Rooney, and Sherri Wilson**

**ADMINISTRATORS ABSENT: Mr. Davis was excused at 6:45 PM to chaperone the Varsity Boys' Basketball game.**

**OTHERS PRESENT: Jaylynn Reichert, Tammy Ditch, Gretta Maitag, Julie Putnam-Maitag, Deborah Wilkinson, Malena Stevenson, Donna Stevenson, Michele Bariteau, Shari Hilts, Joshua Kimball, Gabrielle Madeline, Jim Lynam, Tom Madeline, Deborah Lynam, and Jennifer Madeline.**

**PRESENTATIONS:**

1. Mr. Rick Teague, Bernier & Carr Associates
  - Mr. Teague presented the findings of the Buildings and Grounds Survey. He reported that there were no outstanding issues needing immediate attention in the Lyme Central School Main Building, but pointed out several items that will need to be addressed in the future, possibly in collaboration with other building maintenance projects. This included roof repairs/replacement, brick and mortar repairs, and parking lot and sidewalk maintenance. His findings at the Bus Garage were also minimal. He noted some repair work is needed on damaged metal siding and the concrete pad at the main entrance. Also noted upon inspection of the bus garage was the need to repair some rotted window sills which Mr. Todd LaSage, Groundskeeper, will repair. For future consideration, he recommended possibly replacing the lighting in the bus garage with more energy efficient LED lighting. Mr. Teague also mentioned the need for carbon monoxide detectors to be installed by June 27, 2015 in both buildings as mandated by NYS Law.
2. Tammy Ditch, Grade 5 Teacher
  - Mrs. Ditch with three of her students, Malena Stevenson; Gretta Maitag; Gabrielle Madeline, presented a power point illustrating grade 5 common core math problem solving strategies. They also reported on the 5<sup>th</sup> Grade Store and how they calculate and track the store purchases and profits.
3. Technology Updates
  - Overview of current technology department projects submitted by Ryan Siesto; reported by Mrs. Morrison during her Superintendent's Report.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Terry Countryman, and seconded by Deanna Lothrop - Motion is approved 7-0.

4. **Approval of Minutes:**
  - November 12, 2015 - Regular Meeting
5. **Approval of Buildings and Grounds requests:**
  - No requests needing Board of Education approval were submitted at this time
6. **Conferences and Workshops:**
  - Beverly Perry – School Library Systems Council Meeting – LaFargeville CSD – December 2, 2015 – 9:00 AM-3:00 PM
  - Alanni Piroli – Career Day Meeting #1, School Tool Transition Meeting – Thousand Island High School – December 8, 2015.
7. **Financial Reports: October, 2015**
  - Treasurer's Report
  - School Business Report
  - General Fund Warrant #11
  - School Lunch Fund Warrant #6
  - General Fund Supplemental Warrant # 10
  - Federal Fund Warrant #8

**REGULAR AGENDA**

**Other Discussion and Action**

**1. Public Comments:**

- Mrs. Madeline – Inquired about the STEM program, she questioned if there was still a program in place. Director Gibbons explained to her what if currently offered at Lyme. Superintendent Morrison also remarked that the District works to secure funding from Grants as they become available.

**2. Ongoing Agenda Items:**

- Purchase of sander – Superintendent Morrison reported that a sander has been purchased for the District. Deanna Lothrop requested a comparison cost of having the school plowing done by LCS employees, as opposed to hiring it done by an outside vendor, for the next Board meeting.
- Policy Review – Superintendent Morrison stated she hopes to finish reviewing and updating policies during the holiday break.
- BOCES Mental Health Clinic information has been posted to the website; will be included in the February Newsletter.

**3. Board Information:**

- Class of 2016 – Cookie Sale, Stasse Perkins – Lyme Central, during Elementary Holiday Concert - December 2, 2015
- Fundraiser, Class of 2017 – Bechaz Cheese Curd Sale, Michele Bariteau – Lyme Central – December 3 – 10, 2015
- Grades Pre-k – 5 – TACP “Operation Santa Talk”, Alanni Piroli – Lyme Central – December 9, 2015.
- Fundraiser, LCS Band Aides – Spaghetti Dinner, Lisa Finley – Three Mile Bay Fire Hall - December 11, 2015 – 5:00 PM
- Field Trip – Grade 5, Mrs. Ditch – Angel Tree Shopping/ Lunch/ Sci. Tech Center – December 11, 2015 - 8:30 AM-2:30 PM
- Field Trip - Select Chorus, Helen Timerman – Festival of the Trees – State Office Building, Watertown, NY - December 5, 2015
- Student Council – Candy Cane Grams Sale, Julianne Oliver - LCS Cafeteria – December 14 & 15, 2015 – During Lunch
- Fundraiser, LCS Band Aides – Raffle, Lisa Finley – Community wide – February 8, – March 11, 2015.
- LCS Band - Copenhagen CSD Band at Lyme to practice for concert, Michele Bariteau – Lyme Central – March 21 & 22, 2016 - Time: TBD
- Field Trip – LCS Band, Michele Bariteau – Copenhagen CSD, Combined Band Concert – March 28, 2016 – Time: TBD

**4. Board Discussion:**

- BOCES Board of Education member accompanied by Mr. Todd, will be invited to attend a Lyme Central Board of Education Meeting. Superintendent Morrison will contact BOCES to determine a date for them to visit later in the year.

**5. Board Discussion:**

- Superintendent Morrison explains the district protocol in regard to the topic of drugs in our school. Mr. Countryman voiced his concerns of not educating students at a younger age before they are exposed to drugs. Mrs. Dyer suggests a public presentation for public information on the growing concerns with drug addiction.

**6. Board Discussion:**

- Clarification on the time of Graduation 2016. It will be held on June 24, 2016 at 7:30 PM. Corrected time has been posted on the website Calendar of Events.

**7. Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Non-Contractual salary increase for Christine Crouse, Cafeteria Manager, at a salary for the 2015-2016 school year of \$38,779.17.

Motion for approval by Deanna Lothrop, seconded by Lynn Reichert, with motion approved 7 – 0.

**8. Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the salary increase for Todd LaSage, Groundskeeper/Cleaner, at a rate of \$17.00/hr effective October 5, 2015.

Motion for approval by Brian Peters, seconded by Deanna Lothrop, with motion approved 7 – 0.

**9. Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the CSE/CPSE Recommendations.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 - 0.

**10. Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to appoint Michele Bariteau to the extracurricular position of Odyssey of the Mind Coach for the 2015-2016 school year.

Motion for approval by Deanna Lothrop, seconded by Brian Peters, with motion approved 7 - 0.

**ADMINISTRATIVE REPORTS**

- Principal Report
- Director of Pupil Services Report
- Superintendent Report

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

11. Correspondence Log
12. Calendar of Events, December 2015

**RECOMMENDATIONS AND ACTION**

13. Board Action - Personnel Changes as listed:  
 A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Deanna Lothrop, and seconded by Brian Peters. Motion is approved 7-0.

(A) Retirements: None at this time (If applicable, would be listed in table as below)

(B) Resignations as listed:

Name	Position	Effective Date
Lisa Blank	STEM Coordinator	November 6, 2015
Maria Palm	Cafeteria Cashier	December 4, 2015

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Joan Wilder	Substitute Aide	\$8.75 per hour		December 11,2015
Thomas Barber	Substitute Teacher	\$80.00 per day		December 11,2015
Alissa VanNeil	Cafeteria Cashier	\$8.75 per hour		Appointment Tabled

(D) PAID Coaching Appointments as listed: No appointments at this time

Name	Fall 2015 Sports	Coaching Certification

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

14. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Joan Wilder – Substitute Aide**
- **Thomas Barber – Substitute Teacher**

Motion for approval by Deanna Lothrop, seconded by Brian Peters, with motion approved 7-0.

**ITEMS FOR NEXT MEETING *January 14, 2016 – 6:00 PM - Library***

15. Comparison cost for plowing – District employee vs. hiring outside vendor
16. BOCES Board Member to attend future Lyme Central Board of Education meeting
17. Public Forum for educating the community on Drugs in Our Schools – Date/Time TBD

**EXECUTIVE SESSION:**

Motion was made by Deanna Lothrop, seconded by Kathy Dyer, to enter into executive session to discuss the employment history of one particular individual with motion approved 7 - 0. Time entered, 7:38 PM.

**RETURN to REGULAR MEETING:**

Motion was made by Deanna Lothrop, seconded by Lynn Reichert, to reconvene to the regular meeting with motion approved 7-0. Time returned, 7:45 PM.

**MOTION for ADJOURNMENT:** There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Lynn Reichert, to adjourn the regular meeting with motion approved 7-0.  
Time adjourned: 8:00 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, January 14, 2016
- All minutes are unofficial until approved by the Board of Education